



P.O. BOX 1610, HERNDON, VA 20172
703-709-8901 • 1-866-709-8901

Bank-by-Mail Deposit/Payment Voucher

(Not for in-branch use)

MEMBER INFORMATION	
Name	
Account #	
Date	Day Phone ()

Note: Deposits may not be available for immediate withdrawal. Please refer to our online Account Agreement & Disclosure for details.

DEPOSITS		
Account Type	Account Number	Amount
Share Savings		
Checking	71916 _____	
PSA/Money Market	71916 _____	
IRA (Suffix _____) Tax Year _____		

PAYMENTS		
Account Type	Account Number	Amount
Loan (Suffix _____)		
Loan (Suffix _____)		
VISA Platinum Card	42025300 _____	
Gold MasterCard	54926100 _____	
GSL/Lease		
Other (Suffix _____)		

- Do NOT send cash.
- Write account number on back of all checks.
- To confirm your deposit/payment, call *NorthwestXpress* at 703-709-6917 or 1-800-932-7666 toll-free.
- DO NOT USE FOR MORTGAGE OR EQUITY PAYMENTS.
- Retain the yellow copy for your records.
- **White copy = Credit Union; Yellow copy = Member**

Please retain bottom copy for your records

Date of Deposit/Payment _____

Please List Checks		
Total		

Holds placed on Check Deposits Greater than \$500
(other than checks that allow immediate availability or require longer delays)

Day of Deposit	Funds are Available
Monday	Wednesday
Tuesday	Thursday
Wednesday	Friday
Thursday	Monday
Friday	Tuesday
Saturday	Wednesday

Note: If a holiday occurs during the hold period, add 1 business day. Funds become available in the morning.



Deposits are subject to verification and to Credit Union rules and regulations.